

**Gila County Education Service Agency
Office of the County Superintendent**

**REQUEST FOR WRITTEN QUOTATIONS
Instructional Services – Math & Science Partnership**

Accepting written quotations until 5:00 p.m. on May 12, 2010. Project services shall begin July 1, 2010 and end September 1, 2011. All sealed quotations shall be evaluated with respect to the completeness of data provided and price quoted.

Purpose

The Gila County Education Service Agency seeks written quotations from qualified college instructors for the purpose of conducting an Intel Mathematics professional development project. The project is funded by the Arizona Department of Education. The Gila County ESA project, "Gila Elementary Math Masters" (GEMM), includes professional development in the area of mathematics, using the InTel Math Model, for teachers currently working in several Gila County school districts. GEMM is designed to improve mathematics content expertise and improved pedagogical skills among kindergarten through eighth grade mathematics teachers that will promote higher teacher quality and greater student achievement.

All work performed must comply with applicable State and Federal laws.

Scope of Service-College Level Instructional Program

1. College level qualified instructors for 80 hours of planning and instruction in the Intel Math Model (10 eight hour days, which include 6 days during the summer 2010 and 4 Saturdays during school year 2010-2011.)
2. Must be qualified or willing to participate in Intel Mathematics Training in order to be certified as a qualified Intel Math Trainer.
3. Planning with designated key staff and stakeholders/partners for the GEMM Grant
4. Facilitate the development and trialing by the teachers of a 3 credit course in Intel Math
5. Create and monitor sixteen hours of online instruction
6. Consult with staff and key stakeholders as needed
7. Attend meetings as required
8. Comply with Arizona Department of Education procedures with respect to this grant award
9. Other instructional reporting services as required by the Arizona Department of Education

Format/How to Respond

- Prepare a cover sheet detailing:
 - Project name (Gila Elementary Math Masters Evaluation)
 - Applicant contact information (name, telephone, fax, email)
- Summarize relevant experience related to the Scope of Services listed above (no more than 2 pages)
- Include a resume
- Price/Cost for service

Inquiries to/Submit response to:

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